**Open Data User Group**

**5th meeting**

**25 September 2012, 14:30-17:00**

Experian QAS | George West House | 2-3 Clapham Common North Side | London SW4 0QL

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| **Attendees** | **Apologies** |
| Heather Savory (Chair) (HS) | Adam Tickell (AT) |
| Bob Barr (BB) | Jennie Campbell (JC) |
| Dominique Lazanski (DL) | Ed Parkes (Cabinet Office) (EP) |
| Paul Malyon (PM) | Jeni Tennison (JTe) |
| Gesche Schmid (GS) | Mick Cory (MC) |
| Chris Royles (CR) |  |
| Jacqui Taylor (JT) |  |
| Roger Taylor (RT) |  |
| Andrew Mackenzie (AM) |  |
| Sarah Hitchcock (SH) |  |
| Tord Johnsen (Cabinet Office) |  |
| Jane Simmonds (BIS) (JS) (Observer) |  |
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**Agenda**

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| **Item** | **Description** |
| **1** | Chair’s welcome and update |
| **2** | Actions and minutes from last meeting  |
| **3** | DSB paper |
|  | Break |
| **4** | Launch of data request form and Comms |
| **5** | Update on workstreams |
| **6** | KPIs & Risk Register update |
| **7** | A.O.B |

**Overview of Meeting**

1. The meeting focussed on the paper going to the Data Strategy Board on 3rd October. Formal minutes and actions were not produced for this meeting.