**Open Data User Group - Agenda**

**23rd meeting**

**15th April 2014, 14:30-17:30**

**Venue: Experian, 80 Victoria Street**

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| **Attendees** | **Officials** |
| Heather Savory (Chair) (HS) | Jemma Insall (JI) |
| Bob Barr (BB)2:30o | Sam Roberts (SR) |
| Alex Kafetz (AK) | Olivia Burman (OB) |
| Harvey Lewis (HL) | Gemma Lobb (GL) |
| Paul Malyon (PM) | Antonio Acuna (AA) |
| Duncan Ross (DR) | Oliver Buckley (OBu) |
| Giuseppe Sollazzo (GSo) | **Observers** |
| Jacqui Taylor (JT) |  |
| Tom Smith(TS) |  |
|  | **Apologies** |
|  | Charlie Boundy (CB) |
|  | Paul Fenton (PF) |
|  | Dominique Lazanski (DL) |
|  | Gesche Schmid (GSc) |
|  | Jeni Tennison (JTe) |

**Agenda**

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| **Item** | **Description** | **Lead** |
| **1** | Chair’s welcome and update | HS |
| **2** | Data Request and Benefits Cases Review | JT |
| **3** | Data.gov.uk Update | AA |
| **4** | Sector Boards Update | OB |
| **5** | NII Review - Core Reference Dataset  | OB |
| **6** | Midata Presentation | GL |
| **7** | ONS Recommendations on Census | TS |
| **8** | AOB | HS |

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| **Chair’s welcome and update*** ODUG have been invited to sit on the MRS Census & Geodemographics Group (CGG). CGG follow ODUG and are enthusiastic about involvement. ODUG have been invited to speak at the CGG November conference.
* HS has met with Carol Tullo regarding the EU PSI.
* HS also met with John Hirst, CEO of MET Office and (separately) Claudia Arney Chair of PDG. Claudia will attend the next ODUG Meeting.
* RoD Fund Guidance published on time successfully.
* The OPPSI report on HMLR INSPIRE polygon data has been published – OPPSI have come out in favour of the complainant. The recommendations require Ordnance Survey to come back with a new interim licensing proposal by the end of April.
* Data Sharing will be a topic in a future meeting.
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| **Data Request and Benefits Cases Review*** All data requests have been looked into and some new benefits cases are being drafted.
* Previous data requests are being pulled into this process by SR, reconciling the Cabinet Office data request database with the ODUG records.
* Forward picture cannot be updated until the data request backlog has been reconciled between ODUG and CO Redmine records.
* **ACTION:** By next meeting (May) there will be a full set of background data requests related to previous and new benefits cases SR will work with JT on this.
* **ACTION:** An audit trail of data requests is required to see what progress has been made – this will come from SR and JT work on data requests.

**Data.gov.uk update** * A Local Authority metadata pro forma is being built – to allow for robust cataloguing of Local Government datasets on Data.gov.
* DGUK are working with LGA and Local Authorities on registry data from Government linked working group. Vocabularies are being designed.
* The Group asked if a DGU Roadmap was available for comment as they are interested in providing input into the proposed features and understanding when these would be released. DGU commented that they use an Agile approach based on the needs of core user stories. ODUG asked DGU to look at the user journey they had provided previously.
* The data request mechanism refresh has passed to new developer. DGU are confident that the necessary changes will be implemented before the May ODUG meeting.
* **ACTION:** Specification for DGUK changes to be shared with ODUG to potentially help with beta testing.
* **ACTION:** PM to be sent user personas, and overlying product vision - AA to take forward.
* **ACTION:** AA to share minimum spec for each user journey with ODUG.
* **ACTION**: It is expected that data request refresh will be live by mid-May – SR to liaise with JT on early visibility of new system.
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| **Sector Boards update:** * ODUG membership has now been confirmed on most Sector Boards
* ODUG has concerns that some of the sector boards do not meet frequently enough and could generate more momentum behind the agenda if they did. They asked CO to identify an exemplar sector board to highlight best practice.
* Boards are being refreshed to ensure that the right approach is being taken and to improve engagement.
* **ACTION:** ODUG to publish list of which member sits on which sector board on DGU
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| **NII Review - Core Reference Dataset** * CO reported that there is progress in many departments on core dataset releases.
* EPC data – a statistics release will soon be forthcoming with full EPC data expected later in the year.
* The Chair questioned delivery against the deadlines set out in the NII. CO commented that the commitments in the NII narrative are designed to encourage delivery throughout all departments, but acknowledged that some were slow.
* The Cabinet Office Transparency Team has set the development of Service Level Agreements (SLAs) as a priority for the NII, where the ODI certification process could be applied and is considering a review of the NII. Timescales are not yet set, a CO paper is due for the summer.
* The Chair highlighted that there had been no progress or tangible feedback on the NII for over 6 months. Despite the good progress being made toward the release of some key datasets many potential users were not engaged with the NII process. It was highlighted that where users had confidence in the quality of released datasets these were being well used. ODUG members feel that the key to encouraging engagement with the NII would be to provide more definition and structure, for example to identify properly the ‘Core-Reference Data’ and provide a proposed Delivery Roadmap which showed how different sectors would have the combination of datasets and underlying reference data and metadata they need to make the datasets more useful – as well as the SLAs CO are proposing to put in place.
* The Chair committed ODUG to carry out a review of the NII. The group will develop a position paper on how the NII should be structured, which would be made available for open comment.
* **ACTION:** ODUG to work on NII analysis and develop position paper, with CO support to provide further detail about the proposed (unpublished) datasets listed in the current NII
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| **MiData Presentation*** MiData is focused on personal transactional data.
* Work began in 2011 from the Consumer Strategy led by Ed Davey.
* MiData offers opportunities that may be stifled by regulation.
* Companies are not releasing a huge amount of data back to customers – with the exception of energy companies.
* The ways that MiData can be used with Open Data are being explored.
* Issues around personal data and anonymisation are being addressed.
* The program is working on Codes of Practice for 3rd party intermediaries.
* Behavioural Insights Team is supporting the project.
* EU personal data programmes are currently underway through the European Commission.
* DECC have recently closed a consultation on QR codes on bills which will allow comparisons to take place.
* There is a tension between companies and individuals about who owns the data. Companies see data as commercial property. MiData work on the model that data analytics belong to companies; the data itself belongs to the individual.
* MiData programme is purely about encouraging companies to release personal data.
* There is work around what data is held on individuals by departments to ensure that links are made between them.
* **ACTION:** ODUG to provide feedback to MiData Team
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| **ONS Recommendations on Census*** **ACTION:** TS to draft blog for DGUK
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| **AOB*** **ACTION:** Discuss ODUG Open Data Awards as part of ODUG Autumn Event BB/DL
* **ACTION:** Jemma to co-ordinate programme of external events with ODUG members.
* **ACTION:** Progress on LGA Voucher scheme to be discussed at the end of April.
* **ACTION:** ODUG to feed into MOJ event on EU Information Rights.
* **ACTION:** Invite ICO and a Commercial Data Lawyer to June meeting (SR/PM)
* **ACTION:** SR and BIS are liaising over a page on gov.uk to hold tracked information on all funded projects.
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